

DEPARTMENT OF THE ARMY
UNITED STATES ARMY MEDICAL DEPARTMENT ACTIVITY
Fort Huachuca, Arizona 85613-7079

MEDDAC Memorandum
No. 40-153

18 August 2006

Medical Services
DURABLE MEDICAL MATERIEL REVIEW PROGRAM (DMMRP)

	Para	Page
History-----	1	1
Purpose-----	2	1
Scope-----	3	1
Reference-----	4	1
Explanation of Terms-----	5	1
Responsibilities-----	6	2
Procedures-----	7	3
Appendix A - Recommended Review List for Durable Items		
Medical-----		A-1
Appendix B – Procedures for Accountability of		
Crutches-----		B-1

1. HISTORY. This is a revision of this publication.

2. PURPOSE. This memorandum delineates responsibilities and establishes procedures for the execution of the Durable Medical Materiel Review Program (DMMRP). This program is intended to improve supply discipline, emphasize economy, and focus attention on the prudent use of resources.

3. SCOPE. This memorandum is applicable to all MEDDAC/DENTAC activities, that procure durable medical materiel from the Materiel Branch, Logistics Division, U. S. Army Medical Department Activity, Fort Huachuca, Arizona.

4. REFERENCES.
 - 4.1 AR 40-61, Medical Logistics Policies.
 - 4.2 MEDDAC Memo 700-6, Medical Instrument Recycling Program.

5. EXPLANATION OF TERMS.
 - 5.1 Durable Medical Materiel. A Class VIII item (includes medical and dental instruments) with a unit value between \$5.00 and \$2,500.00 which retains its original identity and is not consumed when used for the purpose for which it was designed.
 - 5.2 Intensively Managed Item. A durable medical item that has been selected by the unit commanders or activity chiefs for intensive management. These will normally be highly pilferable, repairable items such as instruments, suction devices, etc.

*This Memo supersedes MEDDAC MEMO 40-153, dated 26 January 2005

6. RESPONSIBILITIES.

6.1 MEDDAC/DENTAC Commander.

6.1.1 Establish a formal program for reviewing consumption of durable medical items on a quarterly basis.

6.1.2 Direct corrective action for those items that exceed the target rate.

6.2 Chief, Logistics Division.

6.2.1 Oversee the operation of the DMMRP program.

6.2.2 Provide staff guidance to MEDDAC/DENTAC Commander in determining corrective action.

6.3 Chief, Materiel Branch.

6.3.1 Periodically reviews the Defense Medical Logistics Standard Support(DMLSS)Stock Record File (SRF) to ensure newly added records accurately record those medical items that are durable in nature. This will ensure accuracy of the durable items list for the MEDDAC and DENTAC when they are printed from the system.

6.3.2 Medical and Dental durable items list can be reviewed in Defense Medical Logistics Standard Support (DMLSS). Log into DMLSS; click on Customer Area Inventory Management; click on catalog search; select Log Catalog; select Supply Durable Medical Items under the Comm Class Box; click search. If the durable items list printed from the system is excessively long, delete items not required for review as directed by the Chief, Logistics Division.

6.3.3 Prepare a quarterly durable usage report for MEDDAC and DENTAC, which will provide the appropriate Commander with usage data to identify possible instances of abuse or waste. DMLSS can not differentiate between MEDDAC and DENTAC. The items ordered will be combined.

6.3.4 Maintain documentation of quarterly reviews by the Commander for a period of two years.

6.3.5 Advise activity chiefs when requisitions for durable items are received with quantities that are considered excessive.

6.4 Activity Chiefs.

6.4.1 Review activity request registers on a monthly basis, placing special emphasis on requests for durable items.

6.4.2 Determine required usage levels for durable items and, through periodic review, ensure compliance with these levels.

6.4.3 Justify requirements for additions to operational stock levels of durable materiel.

6.4.4 Take immediate corrective action in the event possible abuse or waste of durable items is identified.

6.4.5 Ensure durable instruments are repaired or replaced as required.

7. PROCEDURES.

7.1 DMMRP

7.1.1 Activities will establish stock levels for all durable items. The activity chief will review these levels at least quarterly to ensure they are adequate.

7.1.2 As an item becomes unusable for its intended purpose, the activity will take the following steps to replace or repair it:

7.1.2.1 Identify the item as a durable item.

7.1.2.2 Check the serviceability of the item. If it is obviously damaged or degraded beyond repair, turn it in to the Materiel Branch as unserviceable and order a replacement.

7.1.2.3 If there is a question as to whether it can be repaired, or if it is eligible for the Medical Instrument Recycling Program (MIRP) program, turn it in to Medical Maintenance Branch for evaluation. If it is a surgical instrument, turn it in to Central Sterile Supply for evaluation.

7.1.2.4 If the item is repairable, it will be processed for repair/reconditioning under MIRP. If it is not, it will be returned to the user for turn-in and replacement.

7.1.3 The Chief, Materiel Branch will review the durable program and publish a list of durable materiel with appearance of misuse, abuse, or misappropriation each fiscal year. The list is a part of the Commander's Review Program and will be published annually. Additional items may be added at any time at the discretion of the Commander, based on local requirements. DMLSS only tracks who placed the order to the prime vendor. Since Materiel Branch places all orders in DMLSS for every section, DMLSS tracks Materiel Branch as the end user.

7.1.4 All equipment items appearing on the list, with the exception of crutches and walking canes, will be evaluated for possible repair/reconditioning and either turned in to Medical Maintenance for processing under MIRP or turned in to Materiel Branch and a replacement ordered. Whenever an activity requisitions a replacement item from Materiel Branch, the unserviceable item should be turned in at the same time.

7.1.5 Activities that issue crutches and walking canes are required to implement procedures provided at Appendix B this memorandum.

7.1.6 Activity chiefs will review previous demands and usage to establish required levels of durable items for their activity. The Activity Chief will investigate excessive requests and remedial action will be taken as required.

7.1.7 At the end of each quarter, Chief, Materiel Branch will prepare a report of medical durable items requested/purchased for the quarter. The Activity Chiefs will review the list for items requested by their activity, and provide comments on quantities that may be considered excessive. The list will then go to the MEDDAC/DENTAC commanders for review and action deemed necessary, and then to Chief, Logistics Division for retention.

7.1.8 Prior to sending the report for the first quarter of the fiscal year, Chief, Materiel Branch will also review the usage data for durable materiel for the past 12 months and will make changes based upon the dollar amount of items purchased during the year. This data will be used to prepare listings for the quarterly durable items usage review.

7.2 MIRP PROCEDURES. Procedures for the Medical Instrument Recycling Program are outlined in MEDDAC MEMO 700-6.

The proponent of this memorandum is Logistics Division. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) through channels to the Commander, Medical Department Activity, ATTN: MCXJ-LO-MAT, Fort Huachuca, Arizona 85635-7079.

FOR THE COMMANDER:

OFFICIAL:

GREGORY A. SWANSON
LTC, MS
Deputy Commander for
Administration

ROBERT D. LAKE
Information Management Officer

DISTRIBUTION: B

APPENDIX A
RECOMMENDED REVIEW LIST FOR DURABLE ITEMS (MEDICAL)

<u>NSN</u>	<u>NOMENCLATURE</u>
6515-00-148-7205	Crutch, Adjustable, Youth, Wood
6515-00-777-7325	Crutch, Aux, 48-59" Lg
H000-79-717-512B	Trocar Tip
H000-79-717-512H	Optiview, Trocar
H000-79-717-512S	Trocar 10/12mm, 6's
H000-79-717-5120	Endopath, Optiview
H007-97-17C-DH33	Stapler, Circular
H007-97-17D-CD32	Endo Dissector
H007-97-170-MS20	Stapler, Hernia
H007-97-17D-CS12	Scissors, Endopathy, 5MM
H007-97-17E-R320	Endo Liga-Chip Applier
H007-97-17E-RU35	Endopath Cutter Reload
H007-97-17E-VU35	Endo Vasculat Linear C
H063-07-547-936S	Tibial Nail Set W/Comp
H06X-36-912-7120	Forceps, Biopsy Single
H0X0-12-M21-101D	Scissors, Curved
H402-49-800-1780	Bottle, Isothermal
H516-99-MDT-2181	Blanket, Thermal, White
H956-23-551-6222	Seat, Pediatric, Transport

NSNNOMENCLATURE

HX00-04-C61-7500	Oximeter
H000-79-717-512X	Trocar, Radioluscent
H000-90-721-1015	System, Magnetic, Sharps
H000-BZ-C5C-1130	Tray, Flexible, Scopes
H000-BZ-C5C-1220	Tray, All Purpose, Scope
H002-V5-068-6295	Electrosurgical Unit
H007-97-17C-DH25	Stapler, Circular
H007-97-17C-DH29	Stapler, Circular
H008-R8-03E-8008	Cart, Electro Surgical
H048-12-7G0-9653	Mannikin, Resusci-Annie
H065-23-500-0818	Forceps, Biopsy, Precision
H0X0-01-014-7500	Pump System, Extremity
H0X0-01-2M3-111D	Forceps, Barbock
H0X0-01-2M3-112D	Grasper, Pollack
H0X0-01-2M5-101D	Dissector, Maryland
H0X0-24-0FR-22LG	Lab Coat, Large
H1CF-98-700-0720	Hook-Str Knife, Arthro
H1EU-19-128-50B6	Otoscope Combo Set, 3.5MM
H516-99-LAP-1313	Atraumatic Grasper
H516-99-LAP-1316	Retractor, Rotating Fan
H516-99-MCD-10MS	Curtain, Cubicle
H956-23-860-0716	Board, Spine, Pro-Lite

NSN

NOMENCLATURE

6545-01-254-9551

MES Combat Lifesaver

H004-81-274-8510

Tool, Leatherman

6515-00-935-7138

Scissors, Bandage, 7.25"

H000-0E-XF7-9555

Curette, Ear, Flex Loop

H005-77-94A-D500

Stethoscope, Littman

Reviewed by Chief, Materiel Br.

Reviewed by Chief, Log Div.

Reviewed by Department/Service Chiefs:

Dept/Service

Signature

Reviewed by CDR, USAMEDDAC

RECOMMENDED REVIEW LIST FOR DURABLE ITEMS (DENTAL)

<u>NSN</u>	<u>NOMENCLATURE</u>
6520-00-022-0397	Pliers, Dental, A27 Crown
H000-24-040-D575	Cleaner, Ultrasonic
H000-X0-088-ECAL	Cart, Dental, Large
H003-V9-972-6254	Centrifico Safety Lid
H004-19-463-6351	Gripper, Endo, Dental
H00X-00-88E-C55S	Cart, Alabama, Dental
H0G9-L4-MSY-YS25	Handpiece, Gear Reduction
H0IU-84-7EW-L54L	Flask Press
HX01-48-100-3048	Sealer, Impules, Heat

Reviewed by Chief, Materiel Branch _____

Reviewed by Chief, Log Div _____

Reviewed by Department/Service Chiefs

Dept/Service	Signature
_____	_____
_____	_____
_____	_____

Reviewed by CDR, USADENTAC _____

APPENDIX B
PROCEDURES FOR ACCOUNTABILITY OF CRUTCHES

1. **APPLICABILITY:** This procedure applies to all MEDDAC activities.
2. **PROCEDURES:**
 - a. The accountability of crutches is the responsibility of all hospital personnel, but specifically the sections issuing such items.
 - b. Crutches will be issued by the appropriate activity using a DD Form 1150 (temporary hand receipt). The original issue document will be retained by the issuing section and a copy given to the patient. All information must be legibly entered in order for follow-up procedures to be accomplished as necessary.
 - c. The following sections are responsible for issuing the crutches and ensuring that the DD Form 1150 is administratively correct and complete: Physical Therapy, and outlying clinics.
 - d. Sections listed in paragraph 3c are also responsible for informing the patient of the importance of returning the crutches by the due date to the same issuing section. The same sections will also attempt telephone contact with the individual after the due date has passed asking that the crutches be returned. If there is no response to the call, a Memorandum will be sent to the patient's commander.
 - e. The DD Form 1150 and memorandum for record documenting attempts to have crutches returned will be retained for a period of 1 year and placed under MARKS file #40-2g (Patient Clearance Sheets) for audit trail purposes.